Government of the District of Columbia

Office of Advisory Neighborhood Commissions
1350 Pennsylvania Avenue, Suite 11, N.W.
Washington, DC 20024

MEMO

To: Angelique Rice, Associate Chief Financial Officer, OFRM

From: Kent Boese, Executive Director

Date: September 30, 2026

Subject: FY 2026, Q2 ANC 8B Withhold Allotment

Following our February 20, 2026 memorandum advising OFRM to withhold the ANC 8B's FY 2026, Q2 allotment, the Office of Advisory Neighborhood Commissions (OANC) received the corrected FY 2025, Q4 financial report, bank statements, canceled checks, and signed minutes following items, which were not originally submitted with the FY 2025, Q4 financial report. However, the ANC has several code violations that prevent the full release of the allotment.

Based on this review, the OANC recommends withholding $4,578.14 the FY 2026, Q2 allotment. An additional $398.68 will be deducted from the FY 2026, Q3 allotment to satisfy outstanding code violations from the FY 2026, Q1 allotment previously withheld.

The decision to withhold the allotment is based on the following violations:

- The canceled check images for #1813, #1816, #1817, #1818, and #1819 contain only one signature.
- Checks #1813, #1817, and #1820 were made payable to an individual, Jackeline Jay Hernandez, which is impermissible as a direct expenditure. The ANC did not provide receipts for these purchases.
- Debit transaction #25 to Kay's Snapz Shotz for $212.00 is for photography services for a back-to-school event. The OANC is unable to determine the permissibility of this expense.
- Check #1814 to St. John CME Church for $440.00 is for a back-to-school event. The ANC must provide a grant application, grant closeout report, and receipts.
- Check #1815 is a voided check and was issued out of sequence.
- Check #1818 to 16000 LLC for $600.00 was submitted without receipts and/or Form 105.

- Debit transaction #30 to Five Below for $265.00 is a direct expenditure for backpacks. Backpacks are an impermissible expense. The $265.00 is disallowed and cannot be recouped by the ANC.
- Debit transaction #29 to Walmart for $103.05 was submitted without receipts and/or Form 105.
- Debit transaction #28 to Color ProGraphics for $598.00 is recorded as a public purpose expense; however, it is unclear whether the category code for this expense is correct.
- Debit transaction #26 to Clean Restroom Rentals for $445.20 was submitted without Form 105.

The ANC did not respond to document requests before the end of the fiscal year and is no longer eligible to seek reimbursement for these expenses.

CC: Joseph Johnson, 8B05, Chairperson
CC: Juanita Beltran, 8B07, Treasurer